

**APPLICATION FOR A CERTIFICATION OF LEGAL CAPACITY  
TO CONTRACT MARRIAGE**

Date: \_\_\_\_\_

1. FAMILY NAME: \_\_\_\_\_

FIRST NAME: \_\_\_\_\_

MIDDLE NAME: \_\_\_\_\_

2. PLACE OF BIRTH: \_\_\_\_\_

Municipality/City                      Province                      Country

3. DATE OF BIRTH: \_\_\_\_\_

EXACT AGE: \_\_\_\_\_ (minimum age: 18 years)

4. CIVIL STATUS: \_\_\_\_\_ SEX: \_\_\_\_\_

5. IF PREVIOUSLY MARRIED, HOW, WHEN AND WHERE PREVIOUS MARRIAGE WAS DISSOLVED:

\_\_\_\_\_

6. PRESENT RESIDENCE: \_\_\_\_\_

Street

Province (Bundesland)                      Country                      Tel. No.

7. DEGREE OF RELATIONSHIP OF CONTRACTING PARTIES: \_\_\_\_\_

8. FATHER'S NAME, RESIDENCE AND CITIZENSHIP:

\_\_\_\_\_

9. MOTHER'S NAME, RESIDENCE AND CITIZENSHIP:

\_\_\_\_\_

10. NAME OF INTENDED SPOUSE: \_\_\_\_\_

CITIZENSHIP OF SPOUSE: \_\_\_\_\_

*I hereby declare that I have all the necessary qualifications and none of the disqualifications to contract marriage and that the foregoing information is true and correct.*

\_\_\_\_\_  
Signature of Applicant

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_ 2012  
at the Philippine Embassy in Vienna, Austria.

DOC. No. _____
PAGE No. _____
BOOK No. _____
Series of _____
SERVICE No. _____
O.R. No. _____
DATE _____
FEE _____

## REQUIREMENTS FOR MARRIAGE OF FILIPINOS ABROAD

Filipino citizens intending to marry outside the Philippines must apply at the Philippine Embassy for a **Certificate of Legal Capacity to Contract Marriage (CLCCM)**.

The following must be submitted to the Embassy:

1. **Personal appearance**
  2. Accomplished **application form** (available at [www.philippine-embassy.at](http://www.philippine-embassy.at));
  3. **Passport** of applicant, original and photocopy;
  4. **Birth Certificate** of the applicant, original and photocopy;  
Note: It must be authenticated by the following:
    - ✓ National Statistics Office (NSO)
    - ✓ Department of Foreign Affairs (DFA) and
    - ✓ Austrian Embassy in Manila, if marriage will take place in Austria.Note: Birth Certificate Authentication Fee: **€ 25.00**
5. If the applicant is **SINGLE**, submit a **Certification of No Record of Marriage**, *original and photocopy*  
Note: It must be authenticated by the following:
  - ✓ National Statistics Office (NSO)
  - ✓ Department of Foreign Affairs (DFA) and
  - ✓ Austrian Embassy in Manila, if marriage will take place in Austria.

If the applicant is **WIDOWED**, submit original or certified true copy (with photocopy) of spouse's **Death Certificate & Marriage Contract**, *original and photocopy*

Note: It must be authenticated by the following:

- ✓ National Statistics Office (NSO)
- ✓ Department of Foreign Affairs (DFA) and
- ✓ Austrian Embassy in Manila, if marriage will take place in Austria.

If the applicant's marriage has been **ANNULLED**, submit the **Court Decree**, certified as true copy by the Clerk of Court, and authenticated by Department of Foreign Affairs (DFA) – Authentication Division, *original and photocopy*.

Applicant must also submit an **ANNOTATED MARRIAGE CONTRACT**, *original and photocopy*

Note: It must be authenticated by the following:

- ✓ National Statistics Office (NSO)
- ✓ Department of Foreign Affairs (DFA) and
- ✓ Austrian Embassy in Manila, if marriage will take place in Austria.

If the applicant is **DIVORCED**, submit the **Court Decree**, original and photocopy, with English translation, subject to Article 23 of the Family Code. Court Decree should be authenticated by the Austrian Federal Ministry for European and International Affairs (Bundesministerium für europäische und internationale Angelegenheiten).

Applicant must also submit an Original and photocopy of an **ANNOTATED MARRIAGE CONTRACT** or **ANNOTATED REPORT OF MARRIAGE** (if married abroad), duly authenticated by the National Statistics Office (NSO), Department of Foreign Affairs (DFA), and Austrian Embassy in Manila (if marriage will take place in Austria), original and photocopy.

6. If the applicant is from the **age of 18 to 20**,  
Submit **Affidavit of Parental Consent**, authenticated by the Clerk of Court of the place where the notary public is registered. The affidavit should also be authenticated by the Department of Foreign Affairs, Manila (Authentication Division).

If both parents are dead, submit certified true copy of Death Certificate of both parents and affidavit of guardianship. The Death Certificate should be authenticated by the Department of Foreign Affairs, Manila (Authentication Division).

If the applicant is from the **age of 21 to 25**,

Submit **Sworn Statement** (form available at the Embassy) that parental advice was given. If written advice available, attach to Sworn Statement.

**Sworn Statement Fee: € 25.00**

7. Copy of **fiancé/fiancée's passport**.
8. Certification Fee: **€ 25.00**  
**€ 35.00** (with German translation)